



SLOVAK UNIVERSITY OF
TECHNOLOGY IN BRATISLAVA
FACULTY OF CHEMICAL
AND FOOD TECHNOLOGY

**Additional Admission Conditions for Engineer Study
Programs at the Faculty of Chemical and Food
Technology STU in Bratislava for academic year 2024/2025**

Date: 23 January 2024

ADDITIONAL ADMISSION CONDITIONS FOR ENGINEER STUDY PROGRAMS AT THE FACULTY OF CHEMICAL AND FOOD TECHNOLOGY, STU IN BRATISLAVA

Article 1 Introductory Provisions

- (1) Admission procedure for the study of second degree study programs (hereinafter also "engineer study programs") at the Faculty of Chemical and Food Technology STU in Bratislava (hereinafter "FCHPT STU" or "faculty") is governed by the internal regulations of the Slovak Technical University in Bratislava - Rules and conditions of admission to study the first, second and third year of study programs at the Slovak University of Technology in Bratislava (hereinafter also "rules") [Rules and Conditions for Admission to Study Programs at STU](#).
- (2) Additional admission conditions (hereinafter also "admission conditions") for engineer study programs at FCHPT STU are stated in agreement with Section 57 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Art. 4 point 1 Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava and under Art. 37 point 6 of the Statute of the Slovak University of Technology in Bratislava. The document sets in detail the period to file applications to study in graduate courses, the rules for determining planned numbers of accepted applicants, the fundamental admission conditions to courses with procedures of verification of filed information, as well as evaluation and assessment of results.

Article 2 Precondition for Admission

- (1) The precondition for admission to a study program of the second degree (hereinafter "engineer study" or "graduate study") is to have reached the complete first degree education (hereinafter "bachelor study" or "undergraduate study") (Section 56 par. 2, Act therein).

Article 3 Determining the number of accepted applicants

- (1) The number of applicants accepted to graduate courses at the Faculty is regulated by the Dean of the Faculty (Section 55 par. 7 of the Act, Article 17 of the Statute of STU).
- (2) If a greater number of applicants fulfil the conditions for admission to the study program, the candidates who have demonstrated the highest degree of ability to study under the conditions of acceptance will be accepted.
- (3) If the applicants meet the requirements for admission to the engineer study program but cannot be admitted due to insufficient number of available places, FCHPT STU can offer them the opportunity to study other engineer study program with vacancies.

- (4) If the number of candidates admitted to an engineer study program is less than 5, the Dean may decide not to open the study program. In this case, FCHPT STU can offer the candidates the opportunity to study other engineer study program with vacancies.

Article 4 **Admission Procedure**

- (1) An interested applicant will be included in the admission process for graduate studies after delivering his application to the Faculty.
- (2) The application must be delivered in electronic form without a secure electronic signature using the Academic Information System (hereinafter referred to as „AIS“). AIS allows verification of the applicant's registration from the date of application delivering to the date of termination of the admission procedure. In the application, the applicant is obliged to enclose the data required by § 58 par. 3 (Article 5 (7) of the Rules); without enclosing all of the required data, the application cannot be submitted.
- (3) Within one application, the applicant can list two study programs conducted at the faculty. Study program chosen as first one is considered a priority. An applicant may choose a second, alternative study program he's interested in, in case he's not accepted for the first one. The applicant can only be admitted to one study program listed in the application and will be issued only one decision on the result of the admission procedure (Article 5 (8) of the Rules). If the applicant cannot be accepted to either of the study programs listed in the application, the faculty will issue a decision not to accept him for the first chosen study program. In cases according to this point, the applicant pays only one fee for material security of the admission procedure.
- (4) The application must be uploaded by the date set by the Faculty and it must contain all of the attachments (Article 4 (6) of the Rules).
- (5) The deadline for application submission set by the Dean is no later than 15th June of the calendar year in the first round of the admission procedure. The Dean of the Faculty has the authority to announce the second round of the admission procedure. The deadline for application submission set by the Dean is no later than 15th August of the calendar year in the second round of the admission procedure.
- (6) Before the deadline, the applicant shall enclose the following documents to the application form:
 - a) the copy of bachelor diploma, if the applicant is not a student of bachelor study on FCHPT in the academic year in which admission procedure takes place. Diploma must be enclosed in the 1st round of the admission procedure immediately after the state exam or no later than the day of enrollment for studies.
 - b) the copy of the supplement to the bachelor diploma or the copy of the transcript of completed subjects with credit evaluation and evaluation of the defense of the bachelor's thesis, if the applicant is not FCHPT student in the academic year in which the admission procedure takes place. It must be enclosed in the 1st round of the admission procedure

immediately after the state exam or no later than the day preceding the day of the admission committee meeting.

- c) the copy of the confirmation of payment of the fee for the material security of the admission procedure in accordance with § 92 par. 12 of the Act, with the exception of the payment of the fee for the material security of the admission procedure through the electronic application in AIS. The fee or part of the fee is not returned to the applicant after the application has been submitted.
- (7) Applicant may also enclose copies of participation confirmation or awards received in the student scientific conferences in electronic form using AIS.
- (8) Notarized copies of the documents referred to in the par. 6 a) and b) of this Article shall be delivered by the applicant at the latest at the time of enrolment.
- (9) Medical approval (in paper or electronic form) confirming the necessary ability to handle chemical or biological agents during the study shall be delivered by the applicant at no later than the day of enrollment.
- (10) In case the applicant is a graduate of a bachelor study abroad, the applicant will enclose a certificate of equivalence of bachelor study abroad issued for academic purposes (Section 106, par. 2, letter a) of the Act) by the Department of Education and Students Care, Rector's Office of STU, Vazovova 5, 812 43 Bratislava 1, Slovakia. The certificate must be delivered at no later than the day of enrollment for studies.
- (11) For applicants to study in the Slovak language or in a combination of the Slovak language with English, who have not taken or will not take the matriculation exam in the Slovak or Czech language or have not completed or are not completing studies in the Slovak or Czech language, the condition of acceptance is the presentation of a certificate of knowledge of the Slovak language at least at the level B2 according to the Common European Framework of Reference for Languages (hereinafter "CEFR").
- (12) Applicants for studies in English must submit a certificate of language proficiency (e.g. TOEFL, IELTS) at least at the B2 level according to CEFR. It is not necessary to prove the certificate if the applicant has completed a bachelor's degree in English.
- (13) The applicant may also submit a written application filled in outside the AIS on the form prescribed by the Ministry of Education, Science, Research and Sports of the Slovak Republic. For the written application, the provisions of paragraph 3 of this Article are kept. Copies of the documents referred in the point 5 shall be attached in the paper form.
- (14) The documentation enclosed to application will not be returned to the applicant, as it is an integral part of the application.

Article 5

Evaluation of results of the admission procedure

- (1) The main objective of the admission procedure for the engineer degree program of study is to verify the technical competence of the candidate to study in the chosen program of

study.

- (2) The entrance examination, with the exception of the joint study program *Cybernetics in Chemical and Food Technologies*, does not take place. Applicants are admitted on the basis of results achieved during the bachelor studies; results are assigned a score. A score is assigned according to:
 - a) Weighted grade average for the whole bachelor study,
 - b) Participation and awards at student scientific conferences,
 - c) Bachelor's degree in the same field of study as the master's degree program.
- (3) For a weighted grade average in a bachelor study, the candidate will receive a maximum of 100 points for an average of 1.00 and then points are linearly reduced to a minimum of 0 points for an average of 4.00.
- (4) Participation at student scientific conferences shall be taken into account by 10 points for participation, 15 points for the third place, 20 points for the second place and 25 for the 1st place, but not more than 50 points in total.
- (5) Applicants will receive 20 points for graduating their bachelor's degree in the same field of study in which the master's program of engineering studies is accredited.
- (6) Applicants for the joint study program *Cybernetics in Chemical and Food Technologies* will take an entrance exam. The range of questions and the form of the exam are determined by the Dean in agreement with the guarantor of the study program and these are published on the website of the faculty. The points for the entrance exam are added to the point evaluation according to points (3) - (5).
- (7) The order of admitted candidates will be set up separately for each study program according to the scoring.
- (8) The Dean may set a minimum number of points needed for admission to the undergraduate level programs.
- (9) The condition for admission to study in the English is the presentation of a certificate of knowledge of the English language at least at the B2 level according to CEFR or achieving at least 80 points in the TOEFL test or at least 6.5 points in the IELTS test or completing a bachelor's degree in a study program in the English language.
- (10) Evaluation of the admission procedure and proposal of candidates for admission to study in the respective study program is carried out by the Commission for assessing the proficiency of applicants for undergraduate study. The Commission is appointed by the Dean of the faculty.
- (11) The candidate, who will not satisfy precondition for study at the time of verification of the admission conditions fulfilment, may be admitted conditionally. The deadline for documenting the fulfilment of the precondition for admission is the date of enrolment for study (§ 58 paragraph. 1 of the Act).

- (12) The Dean shall decide on the opening of study programs in English at the last session of the Admissions Committee (usually after the end of the 2nd round).

Article 6

Decision on the outcome of the admission procedure

- (1) The admission of a candidate is subject to decision of the Dean of the Faculty.
- (2) The execution and delivery of the decision on the outcome of the admission procedure is governed by law (§ 58 paragraph. 7 of the Act).
- (3) The applicant may file a request for review of the decision of the dean within eight days of its receipt. The application shall be submitted to the Dean FCHPT STU. Processing of application shall be governed by the law (§ 58 paragraph. 8 of the Act).

Article 7

Final Provisions

- (1) Additional admission conditions for the engineer study programs at FCHPT STU in Bratislava were approved by Academic Senate FCHPT STU in Bratislava on the January 23rd 2024 and they come into force on the date of approval by the Academic Senate FCHPT STU.

Prof. Ing. Vladimír Lukeš, DrSc.
Chairman of FCHPT STU Academic Senate

Prof. Ing. Anton Gatíal, DrSc.¹
Dean of FCHPT STU

¹ Original signed document "Additional Admission Conditions for Engineer Study Programs at the Faculty of Chemical and Food Technology, STU in Bratislava" is stored and available for inspection at the Dean's Office, FCHPT STU in Bratislava.