



**SLOVAK UNIVERSITY OF
TECHNOLOGY IN BRATISLAVA
FACULTY OF CHEMICAL
AND FOOD TECHNOLOGY**

**Additional Admission Conditions
for Bachelor Study Programmes
at the Faculty of Chemical and Food Technology
STU in Bratislava for academic year 2024/2025**

Date: 27. 06. 2023

ADDITIONAL ADMISSION CONDITIONS FOR BACHELOR STUDY PROGRAMMES AT THE FACULTY OF CHEMICAL AND FOOD TECHNOLOGY, STU IN BRATISLAVA

Article 1 Introductory Provisions

- (1) The admission procedure for the study of bachelor study programs at the Faculty of Chemical and Food Technology STU in Bratislava (hereinafter also "FCHPT STU") is governed by the internal regulations of the Slovak University of Technology in Bratislava - Rules and conditions of admission to study the first, second and third year of study programs at the Slovak University of Technology in Bratislava (hereinafter also "rules") [Rules and Conditions for Admission to Study Programs at STU](#).
- (2) Additional admission conditions of students to bachelor study programmes at the Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava (hereinafter "FCHPT STU") are stated in agreement with Section 57 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Art. 4 point 1 Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava and under Art. 37 point 6 of the Statute of the Slovak University of Technology in Bratislava. The document sets in detail the period to file applications to study in undergraduate courses together with rules for determining planned numbers of accepted applicants, interested to study in undergraduate courses, then fundamental admission conditions to courses with procedures of verification of filed information, as well as evaluation and assessment of results.

Article 2 Precondition for Admission

- (1) The precondition for admission to a study program of the first degree (hereinafter "bachelor study") is to have reached a complete secondary education or a complete secondary vocational education (Section 56 par. 1, Act therein).
- (2) If it concerns persons who have been granted asylum, additional protection or temporary shelter, the condition according to point 1 of this article can be proved by an sworn statement and a test of general educational qualifications (hereinafter referred to as "test") According to § 56 par. 2 of the Act. The condition of proving the test according to the previous sentence of this point is fulfilled if the success rate of the test is at least 50 % and if the test consists of several parts, the success rate of each part is at least 50 %; if success is expressed as a percentile, then the percentile of each part of the test is at least 50.
- (3) For the purpose of accepting the fulfilment of the basic conditions according to Article 2 point 2 of these additional rules, the applicant to study first degree study programs at STU shall submit to the faculty: a copy of the document on the granting of asylum, the provision of additional protection or the provision of temporary refuge, a sworn statement and the result of the test of general educational qualifications.

- (4) An applicant who does not fulfill the basic conditions for admission to study according to Article 2 point 2 of these additional rules at the time of verification of compliance with the conditions for admission may be admitted to study conditionally, with the obligation to demonstrate compliance with the basic conditions for admission to study no later than on the day designated for registration for study.
- (5) The right of an applicant, who has been conditionally admitted to study according to Article 2 point 4 of these rules to enroll in studies expires, if he does not prove that he has fulfilled the basic conditions for admission no later than on the day designated for enrollment.

Article 3

Determining the number of accepted applicants

- (1) The number of applicants accepted to undergraduate courses at the Faculty is regulated by the Dean of the Faculty (Section 55 par. 7 of the Act, Article 17 of the Statute of STU).
- (2) If a greater number of applicants fulfil the conditions for admission to the study program, the candidates who have demonstrated the highest degree of ability to study under the conditions of acceptance will be accepted.
- (3) If the applicants meet the requirements for admission to the bachelor study program but cannot be admitted due to insufficient number of available places, FCHPT STU can offer them the opportunity to study other bachelor study program with vacancies.
- (4) If the number of candidates admitted to an undergraduate study program is less than 20, the Dean may decide not to open the study program. In this case, FCHPT STU can offer the candidates the opportunity to study other bachelor study program with vacancies.

Article 4

Admission Procedure

- (1) An interested applicant will be included in the admission process for undergraduate studies after delivering an "application to study in undergraduate course" to the Faculty.
- (2) The application must be delivered in electronic form without a secure electronic signature using the Academic Information System (herein „AIS“). AIS allows verification of the applicant's registration from the date of application delivering to the date of termination of the admission procedure. In the application, the applicant is obliged to provide the data required by § 58 par. 3 (Article 5 (7) of the Rules); without the submission of all the data, the application cannot be uploaded.
- (3) Within one application, the applicant may indicate two study programs conducted at the faculty. The first chosen study program is considered a priority. As a second, alternative study program, the applicant can indicate the study program he is interested in if he is not admitted to the first chosen study program. The applicant can only be admitted to one study program listed in the application and will be issued only one

decision on the outcome of the admission procedure. If the applicant cannot be admitted to one of the study programs listed in the application, the faculty will issue a decision not to admit him to the first chosen study program. In cases according to this point, the applicant will pay only one fee for the material security of the admission procedure.

- (4) The application must be uploaded by the date set by the Dean of the Faculty.
- (5) The deadline for application submission set by the Dean is no later than 30th April of the calendar year in the first round of the admission procedure. The Dean of the Faculty has the authority to announce the second round of the admission procedure. The deadline for application submission set by the Dean is no later than 15th August of the calendar year in the second round of the admission procedure.
- (6) Before the deadline, the applicant will enclose the following documents to the application in electronic form using the AIS:
 - a) Copies of transcripts of secondary study;
 - b) Copies of the transcripts from the last year of secondary study and the school-leaving transcript; in the first round of the admittance procedure immediately after the school-leaving exam or no later than June 15 of the calendar year;
 - c) a copy of the confirmation of payment of the fee for the material security of the admission procedure in accordance with § 92 par. 12 of the Act, with the exception of the payment of the fee for the material security of the admission procedure through the electronic application in AIS. The fee or part of the fee is not returned to the applicant after the application has been submitted.
- (7) Notarized copies of the documents referred to in point 5 (b) of this Article shall be delivered by the applicant at the latest at the time of enrolment.
- (8) The admitted applicant shall submit (in paper or electronic form) the medical approval confirming the necessary ability of the applicant to handle chemical or biological agents during the study.
- (9) Applicant may also enclose using AIS copies of diplomas and awards received for the results in specific activities - in chemistry, physics or mathematics competitions as well as in other types of professional activities. Confirmation of participation in the competition is not sufficient.
- (10) In case the applicant is a graduate of a secondary school abroad, the applicant will enclose a certificate of equivalence of study on secondary school abroad issued for academic purposes (Article 106, Section 2(a), Act) by the Centre on Recognition of Diplomas at the Ministry of Education, Science, Research and Sport of the Slovak Republic to the application.
- (11) For applicants to study in the Slovak language or in a combination of the Slovak language with English, who have not taken or will not take the matriculation exam in the Slovak or Czech language or have not completed or are not completing studies in the Slovak or Czech language, the condition of acceptance is the presentation of a certificate of knowledge of the Slovak language at least at the level B1 according to the Common

European Framework of Reference for Languages (hereinafter referred to as "CEFR") or successful completion of the Slovak language entrance exam.

- (12) The Slovak language entrance exam will take place remotely via video conference or other means of information and communication technology without physical presence (hereinafter referred to as the "online entrance exam").
- (13) Details of the dates, procedure and assessment of the online entrance exam in the Slovak language will be announced to applicants no later than 14 days before it takes place by delivery of an invitation via electronic communication. The invitation will include the time, date and link for electronic connection to the relevant online entrance exam.
- (14) Applicants for studies in English must submit a certificate of language proficiency (e.g. TOEFL, IELTS) at least at the B2 level according to CEFR or a confirmation of completion of secondary school studies with the language of instruction in English (bilingual grammar schools, foreign secondary schools).
- (15) The student applicant can also deliver a written application completed outside the AIS on a form prescribed by the Ministry of Education, Science, Research and Sport of the Slovak Republic, while the provisions of point 4 of this article apply in full to the written application. Copies of the documents mentioned in point 6 of this article shall be attached in paper form.
- (16) The documents attached to the application are not returned to the applicant, they remain permanently part of the student's documents.

Article 5

Evaluation of results of the admission procedure

- (1) The main objective of the admission procedure for the bachelor degree program of study is to verify the technical competence of the candidate to study in the chosen program of study.
- (2) The entrance examination is not administered. Applicants are admitted on the basis of results achieved during the secondary studies; results are assigned a score. A score is assigned according to:
 - a) Grade average in secondary school without a school-leaving examination,
 - b) Type of secondary school at which the applicant completed the study,
 - c) Result of the school leaving examination,
 - d) Successful participation in competitions (chemistry, mathematics, physics, biology) at least at the regional round or participation in other comparable national or international competitions in the field relevant to the chosen study.
- (3) For grade average in high school the applicant will receive a maximum of 100 points for the best average, further linear decrease to a minimum value of 0 points for the worst average.

- (4) Type of high school is scored by the weighting factor. The weighting factor has a value of 1.2 for high schools, 1.1 for secondary vocational schools and 1 for other schools. The weighting factor multiplies the points received according to the par. 3 of this article.
- (5) For the result of the school leaving examination the applicant will receive maximum 50 point for the best average, further linear decrease to a minimum value of 0 points for the worst average.
- (6) Successful participation in the competitions referred in paragraph 2 d) will be scored by 20 points per successful participation, maximum of 100 points.
- (7) The Dean may set a minimum number of points needed for admission to the undergraduate level programs.
- (8) Evaluation of the admission procedure and proposal of candidates for admission to study in the respective study program is carried out by the Commission for assessing the proficiency of applicants for undergraduate study. The Commission is appointed by the Dean of the faculty.
- (9) The results of the Slovak language entrance exam for applicants according to point 12 of Art. 4 of these other rules are evaluated separately and are submitted to the admission committee meeting.
- (10) The candidate who will not satisfy precondition for study at the time of verification of the admission conditions fulfilment, may be admitted conditionally. The deadline for documenting the fulfilment of the precondition for admission is the date of enrolment (§ 58 paragraph. 1 of the Act).
- (11) The Dean shall decide on the opening of study programs in English at the last session of the Admissions Committee (usually after the 2nd round of the admission procedure).

Article 6

Decision on the outcome of the admission procedure

- (1) The admission of a candidate is subject to decision of the Dean of the Faculty on the recommendation of the Commission for assessing the proficiency of applicants.
- (2) The execution and delivery of the decision on the outcome of the admission procedure is governed by law (§ 58 paragraph. 7 of the Act).
- (3) The applicant may file a request for review of the decision of the dean within eight days of its receipt. The application shall be submitted to the Dean FCHPT STU. Processing of application shall be governed by the law (§ 58 paragraph. 8).

Article 7

Final Provisions

- (1) Annex number 1 "Sworn Statement" is an inseparable part of these Additional conditions for admission to bachelor study programs at FCHPT STU in Bratislava.
- (2) Additional admission conditions for the undergraduate study programs at FCHPT STU in Bratislava come into force on the June 27th, 2023 – the date of approval by the Academic Senate FCHPT STU in Bratislava.

Prof. Ing. Vladimír Lukeš, DrSc.
Chairman of FCHPT STU Academic Senate

Prof. Ing. Anton Gatiaľ, DrSc.¹
Dean of FCHPT STU

¹ Original signed document "Additional conditions for admission to the undergraduate study programs at the Faculty of Chemical and Food Technology STU in Bratislava " is stored and available for inspection at the Dean Office, FCHPT STU in Bratislava.

ČESTNÉ VYHLÁSENIE / SWORN STATEMENT

Dolu podpísaný uchádzač² / *The below-signed applicant*²

Meno, priezvisko / *Name, Surname*:

Dátum narodenia / *Date of Birth*:

Miesto narodenia / *Place of Birth*:

Štátne občianstvo / *Citizenship*:

Adresa pobytu / *Address*:

v súlade § 56 ods. 2 zákona č. 131/2002 Z. z. o vysokých školách a o zmene a doplnení niektorých zákonov v znení zákona č. 137/2022 Z. z. (ďalej len „zákon“) čestne vyhlasujem, že som získal/získala vzdelanie rovnocenné úplnému strednému vzdelaniu alebo úplnému strednému odbornému vzdelaniu v Slovenskej republike³ absolvovaním strednej školy:

in accordance with § 56 (2) of Act No. 131/2002 Coll. on Universities, as amended by certain acts and as amended by Act 137/2022 Coll. (hereinafter referred to as „the Act“), I hereby swear that I have completed education equal to complete secondary education or complete secondary professional education in the Slovak Republic³ by graduating from a secondary school:

názov strednej školy / *name of secondary school*:

.....

sídlo strednej školy / *residence of secondary school*:

rok absolvovania štúdia na strednej škole / *year of graduation of secondary school*:

Toto čestné vyhlásenie predkladám pre účely preukázania splnenia základných podmienok prijatia na štúdium študijného programu prvého stupňa podľa § 56 ods. 1 zákona na Slovenskej technickej univerzite v Bratislave.

I present this sworn statement for the purpose of proving the fulfilment of basic conditions of admission for studies of a first-level study programme at the Slovak University of Technology in Bratislava in accordance with § 56 (2) of the Act.

Súčasne s týmto čestným vyhlásením predkladám test všeobecných študijných predpokladov a kópiu dokladu o udelení azylu, poskytnutí doplnkovej ochrany alebo poskytnutí dočasného útočiska.

Along with this sworn statement, I am also submitting a test of general academic prerequisites and a copy of proof of being granted asylum, additional protection or temporary shelter.

V / *In*, dňa / *on*

.....
Podpis uchádzača / *Signature of applicant*

² Uchádzačom je osoba, ktorej bol udelený azyl, poskytnutá doplnková ochrana alebo poskytnuté dočasné útočisko. / *An applicant is a person that has been granted asylum, additional protection or temporary shelter.*

³ § 16 zákona č. 245/2008 Z. z. o výchove a vzdelávaní (školský zákon) a o zmene a doplnení niektorých zákonov v znení neskorších predpisov. / *§ 16 of Act No. 245/2008 Coll. on schooling and education (School Act), as amended by certain laws.*