



**SLOVAK UNIVERSITY OF
TECHNOLOGY IN BRATISLAVA**
FACULTY OF CHEMICAL
AND FOOD TECHNOLOGY

**Additional Admission Conditions for Engineer Study
Programmes at the Faculty of Chemical and Food
Technology, STU in Bratislava**

Date: 29 October 2019

Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava,
Radlinského 9, 812 37 Bratislava

Bratislava, 29 October 2019

The Academic Senate of the Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava in accordance with Section 27 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava and under Art. 6 of the Statute of the Slovak University of Technology in Bratislava, adopted at its meeting on 29 October 2019 the following

**ADDITIONAL ADMISSION CONDITIONS FOR ENGINEER STUDY PROGRAMMES
AT THE FACULTY OF CHEMICAL AND FOOD TECHNOLOGY, STU IN BRATISLAVA**

Article 1
Introductory Provisions

- (1) Additional admission conditions for engineer study programmes at the Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava (hereinafter "FCHPT STU") are stated in agreement with Section 27 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Section 6 par. 4 of the Statute of the Slovak University of Technology in Bratislava and in agreement with Section 4 of the Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava (hereinafter referred to as "Rules"). The document sets in detail the period to file applications to study in graduate courses, the rules for determining planned numbers of accepted applicants, the fundamental admission conditions to courses with procedures of verification of filed information, as well as evaluation and assessment of results.

Article 2
Precondition for Admission

- (1) The precondition for admission to a study program of the second degree (hereinafter "engineer study" or "graduate study") is to have reached the complete first degree education (hereinafter "bachelor study" or "undergraduate study") (Section 56 par. 2, Act therein).

Article 3
Determining the number of accepted applicants

- (1) The number of applicants accepted to graduate courses at the Faculty is regulated by the Dean of the Faculty (Section 55 par. 7 of the Act, Article 17 of the Statute of STU).

- (2) If a greater number of applicants fulfil the conditions for admission to the study program, the candidates who have demonstrated the highest degree of ability to study under the conditions of acceptance will be accepted.
- (3) If the applicants meet the requirements for admission to the engineer study program but cannot be admitted due to insufficient number of available places, FCHPT STU can offer them the opportunity to study other bachelor study program with vacancies.
- (1) If the number of candidates admitted to an undergraduate study program is less than 5, the Dean may decide not to open the study program. In this case, FCHPT STU can offer the candidates the opportunity to study other engineer study program with vacancies.

Article 4 **Admission Procedure**

- (1) An interested applicant will be included in the admission process for graduate studies after delivering an “application to study in undergraduate course” to the Faculty.
- (2) The application must be delivered in electronic form without a secure electronic signature using the Academic Information System (herein „AIS“). AIS allows verification of the applicant’s registration from the date of application delivering to the date of termination of the admission procedure. In the application, the applicant is obliged to provide the data required by § 58 par. 3 (Article 5 (7) of the Rules); without the submission of all the data, the application cannot be uploaded.
- (3) The application must be uploaded by the date set by the Dean of the Faculty and it must contain all the attachments (Article 4 (5) of the Rules).
- (4) The deadline for application submission set by the Dean is no later than 30th April of the calendar year in the first round of the admission procedure. The Dean of the Faculty has the authority to announce the second round of the admission procedure. The deadline for application submission set by the Dean is no later than 15th August of the calendar year in the second round of the admission procedure.
- (5) Before the deadline, the applicant shall enclose the following documents to the application form:
 - a) copy of the bachelor diploma;
 - b) copy of the diploma supplement;
 - c) receipt (duplicate receipt) of payment for admission procedure according to Section 92 par. 10 of the Act. Neither the fee nor its part will be repaid to the applicant after application submission;
- (6) Applicant may also enclose copies of participation confirmation or awards received in the student scientific conferences in electronic form using AIS.
- (7) Notarized copies of the documents referred to in the par. 5 a) and b) of this Article shall be delivered by the applicant at the latest at the time of enrolment.

- (8) Medical approval confirming the necessary ability to handle chemical or biological agents during the study shall be delivered by the applicant at the latest at the time of enrolment.
- (9) In case the applicant is a graduate of a bachelor study abroad, the applicant will enclose a certificate of equivalence of bachelor study abroad issued for academic purposes (Section 106, par. 2, letter a) of the Act) by the Department of Education and Students Care, Rector's Office of STU, Vazovova 5, 812 43 Bratislava 1, Slovakia.
- (10) Applicants for English-language study will enclose to the application a language certificate (TOEFL, IELTS).
- (11) The applicant may also submit a written application filled in outside the AIS on the form prescribed by the Ministry of Education, Science, Research and Sports of the Slovak Republic. For the written application, the provisions of paragraph 3 of this Article are kept. Copies of the documents referred in the point 5 shall be attached in the paper form.
- (12) The documentation enclosed to application will not be returned to the applicant, as it is an integral part of the application.

Article 5 **Evaluation of results of the admission procedure**

- (1) The main objective of the admission procedure for the engineer degree program of study is to verify the technical competence of the candidate to study in the chosen program of study.
- (2) The entrance examination is not administered. Applicants are admitted on the basis of results achieved during the bachelor studies; results are assigned a score. A score is assigned according to:
 - a) Weighted gradeaverage for the whole bachelor study,
 - b) Participation and awards at student scientific conferences,
 - c) Bachelor's degree in the same field of study as the master's degree program.
- (3) For a weighted gradeaverage in a bachelor study, the candidate will receive a maximum of 100 points for an average of 1.00 and then points are linearly reduced to a minimum of 0 points for an average of 4.00.
- (4) Participation at student scientific conferences shall be taken into account by 10 points for participation, 15 points for the third place, 20 points for the second place and 25 for the 1st place, but not more than 50 points in total.
- (5) Applicants will receive 20 points for graduating their bachelor's degree in the same field of study in which the master's program of engineering studies is accredited.
- (6) The order of admitted candidates will be set up separately for each study program according to the scoring.

- (7) The Dean may set a minimum number of points needed for admission to the undergraduate level programs.
- (8) A condition for admission to study in English is to reach at least 80 points in the TOEFL test or at least 6.5 points in IELTS test.
- (9) Evaluation of the admission procedure and proposal of candidates for admission to study in the respective study program is carried out by the Commission for assessing the proficiency of applicants for undergraduate study. The Commission is appointed by the Dean of the faculty.
- (10) The candidate, who will not satisfy precondition for study at the time of verification of the admission conditions fulfilment, may be admitted conditionally. The deadline for documenting the fulfilment of the precondition for admission is the date of enrolment for study (§ 58 paragraph. 1 of the Act).

Article 5

Decision on the outcome of the admission procedure

- (1) The admission of a candidate is subject to decision of the Dean of the Faculty.
- (2) The execution and delivery of the decision on the outcome of the admission procedure is governed by law (§ 58 paragraph. 7 of the Act).
- (3) The applicant may file a request for review of the decision of the dean within eight days of its receipt. The application shall be submitted to the Dean FCHPT STU. Processing of application shall be governed by the law (§ 58 paragraph. 8 of the Act).

Article 6

Final Provisions

- (1) Additional admission conditions for the engineer study programs at FCHPT STU in Bratislava come into force on the date of approval by the Academic Senate FCHPT STU in Bratislava.

Bratislava, 29 October 2019

Prof. Ing. Vladimír Lukeš, DrSc.
Chairman of FCHPT STU Academic Senate

Prof. Ing. Anton Gatíal, DrSc.¹
Dean of FCHPT STU

¹ Original signed document "Additional Admission Conditions for Engineer Study Programmes at the Faculty of Chemical and Food Technology, STU in Bratislava" is stored and available for inspection at the Dean's Office, FCHPT STU in Bratislava.