



**SLOVAK UNIVERSITY OF
TECHNOLOGY IN BRATISLAVA**
FACULTY OF CHEMICAL
AND FOOD TECHNOLOGY

**Additional Admission Conditions
for Bachelor Study Programmes
at the Faculty of Chemical and Food Technology
STU in Bratislava**

Date: 09 June 2020

Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava,
Radlinského 9, 812 37 Bratislava

In Bratislava on 09 June 2020

The Academic Senate of the Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava in accordance with Section 27 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava and under Art. 6 of the Statute of the Slovak University of Technology in Bratislava, adopted at its meeting on 09 June 2020 the following

**ADDITIONAL ADMISSION CONDITIONS FOR BACHELOR STUDY PROGRAMMES
AT THE FACULTY OF CHEMICAL AND FOOD TECHNOLOGY, STU IN BRATISLAVA**

Article 1
Introductory Provisions

- (1) Additional admission conditions of students to bachelor study programmes at the Faculty of Chemical and Food Technology, Slovak University of Technology in Bratislava (hereinafter "FCHPT STU") are stated in agreement with Section 27 par. 1 letter i) of Act No. 131/2002 Coll. On Universities and changing and amending certain laws, as amended (hereinafter referred to as "Act"), in agreement with Rules and Conditions for Admission to Study Programs of the First, Second and Third Degree at the Slovak University of Technology in Bratislava and under Art. 6 of the Statute of the Slovak University of Technology in Bratislava. The document sets in detail the period to file applications to study in undergraduate courses together with rules for determining planned numbers of accepted applicants, interested to study in undergraduate courses, then fundamental admission conditions to courses with procedures of verification of filed information, as well as evaluation and assessment of results.

Article 2
Precondition for Admission

- (1) The precondition for admission to a study program of the first degree (hereinafter "bachelor study") is to have reached a complete secondary education or a complete secondary vocational education (Section 56 par. 1, Act therein).

Article 3
Determining the number of accepted applicants

- (1) The number of applicants accepted to undergraduate courses at the Faculty is regulated by the Dean of the Faculty (Section 55 par. 7 of the Act, Article 17 of the Statute of STU).

- (2) If a greater number of applicants fulfil the conditions for admission to the study program, the candidates who have demonstrated the highest degree of ability to study under the conditions of acceptance will be accepted.
- (3) If the applicants meet the requirements for admission to the bachelor study program but cannot be admitted due to insufficient number of available places, FCHPT STU can offer them the opportunity to study other bachelor study program with vacancies.
- (4) If the number of candidates admitted to an undergraduate study program is less than 20, the Dean may decide not to open the study program. In this case, FCHPT STU can offer the candidates the opportunity to study other bachelor study program with vacancies.

Article 4 **Admission Procedure**

- (1) An interested applicant will be included in the admission process for undergraduate studies after delivering an “application to study in undergraduate course” to the Faculty.
- (2) The application must be delivered in electronic form without a secure electronic signature using the Academic Information System (herein „AIS“). AIS allows verification of the applicant’s registration from the date of application delivering to the date of termination of the admission procedure. In the application, the applicant is obliged to provide the data required by § 58 par. 3 (Article 5 (7) of the Rules); without the submission of all the data, the application cannot be uploaded.
- (3) The application must be uploaded by the date set by the Dean of the Faculty.
- (4) The deadline for application submission set by the Dean is no later than 30th April of the calendar year in the first round of the admission procedure. The Dean of the Faculty has the authority to announce the second round of the admission procedure. The deadline for application submission set by the Dean is no later than 15th August of the calendar year in the second round of the admission procedure.
- (5) Before the deadline, the applicant will enclose the following documents to the application in electronic form using the AIS:
 - a) Copies of transcripts of secondary study;
 - b) Copies of the transcripts from the last year of secondary study and the school-leaving transcript; in the first round of the admittance procedure immediately after the school-leaving exam or no later than June 15 of the calendar year;
 - c) Copy of the confirmation of payment of the fee for the material provision of the admission procedure in accordance with §92 par. 10 of the Act, the fee or part of the fee is not refunded to the applicant after the application has been submitted.
- (6) Notarized copies of the documents referred to in point 5 (b) of this Article shall be delivered by the applicant at the latest at the time of enrolment.
- (7) The admitted applicant shall submit (in paper or electronic form) the medical approval confirming the necessary ability of the applicant to handle chemical or biological agents during the study.

- (8) Applicant may also enclose using AIS copies of diplomas and awards received for the results in specific activities - in chemistry, physics or mathematics competitions as well as in other types of professional activities. Confirmation of participation in the competition is not sufficient.
- (9) In case the applicant is a graduate of a secondary school abroad, the applicant will enclose a certificate of equivalence of study on secondary school abroad issued for academic purposes (Article 106, Section 2(a), Act) by the Centre on Recognition of Diplomas at the Ministry of Education, Science, Research and Sport of the Slovak Republic to the application.
- (10) Applicants for study in the English language shall submit to the application a certificate of language proficiency (TOEFL, IELTS) or a certificate of completion of secondary school studies with the language of instruction in English (bilingual grammar schools, foreign secondary schools).
- (11) The applicant may also submit a written application filled in outside the AIS on the form prescribed by the Ministry of Education, Science, Research and Sports of the Slovak Republic. For the written application, the provisions of paragraphs 3 and 7 of this Article are kept. Copies of the documents referred in the point 5 shall be attached in the paper form.
- (12) The documentation enclosed to application will not be returned to the applicant, as it is an integral part of the application.
- (13) If the applicant wishes to submit application form for more study programs, the application form must be submitted with all attachments for each study program and the fee for admission procedure has to be paid for each study program.

Article 5

Evaluation of results of the admission procedure

- (1) The main objective of the admission procedure for the bachelor degree program of study is to verify the technical competence of the candidate to study in the chosen program of study.
- (2) The entrance examination is not administered. Applicants are admitted on the basis of results achieved during the secondary studies; results are assigned a score. A score is assigned according to:
 - a) Grade average in secondary school without a school-leaving examination,
 - b) Type of secondary school at which the applicant completed the study,
 - c) Result of the school leaving examination,
 - d) Successful participation in competitions (chemistry, mathematics, physics, biology) at least at the regional round or participation in other comparable national or international competitions in the field relevant to the chosen study.
- (3) For grade average in high school the applicant will receive a maximum of 100 points for the best average, further linear decrease to a minimum value of 0 points for the worst average.

- (4) Type of high school is scored by the weighting factor. The weighting factor has a value of 1.2 for high schools, 1.1 for secondary vocational schools and 1 for other schools. The weighting factor multiplies the points received according to the par. 3 of this article.
- (5) For the result of the school leaving examination the applicant will receive maximum 50 point for the best average, further linear decrease to a minimum value of 0 points for the worst average.
- (6) Successful participation in the competitions referred in paragraph 2 d) will be scored by 20 points per successful participation, maximum of 100 points.
- (7) The Dean may set a minimum number of points needed for admission to the undergraduate level programs.
- (8) Evaluation of the admission procedure and proposal of candidates for admission to study in the respective study program is carried out by the Commission for assessing the proficiency of applicants for undergraduate study. The Commission is appointed by the Dean of the faculty.
- (9) The candidate who will not satisfy precondition for study at the time of verification of the admission conditions fulfilment, may be admitted conditionally. The deadline for documenting the fulfilment of the precondition for admission is the date of enrolment (§ 58 paragraph. 1 of the Act).
- (10) The Dean shall decide on the opening of study programs in English at the last session of the Admissions Committee (usually after the 2nd round of the admission procedure).

Article 6

Decision on the outcome of the admission procedure

- (1) The admission of a candidate is subject to decision of the Dean of the Faculty on the recommendation of the Commission for assessing the proficiency of applicants.
- (2) The execution and delivery of the decision on the outcome of the admission procedure is governed by law (§ 58 paragraph. 7 of the Act).
- (3) The applicant may file a request for review of the decision of the dean within eight days of its receipt. The application shall be submitted to the Dean FCHPT STU. Processing of application shall be governed by the law (§ 58 paragraph. 8).

Article 7
Final Provisions

- (1) Additional admission conditions for the undergraduate study programs at FCHPT STU in Bratislava come into force on the date of approval by the Academic Senate FCHPT STU in Bratislava.

prof. Ing. Vladimír Lukeš, DrSc.
Chairman of FCHPT STU Academic Senate

Prof. Ing. Anton Gatiaľ, DrSc.¹
Dean of FCHPT STU

¹ Original signed document "Additional conditions for admission to the undergraduate study programs at the Faculty of Chemical and Food Technology STU in Bratislava " is stored and available for inspection at the Dean Office, FCHPT STU in Bratislava.